6 September 2019

MEMORANDUM FOR: Recent Military Nurse Doctoral Graduates

SUBJECT: TriService Nursing Research Program-Sponsored Long Distance Post-Doctoral Opportunity

1. The TriService Nursing Research Program (TSNRP) has developed a long distance post-doctoral (“post-doc”) program targeting newly graduated military nurses from a PhD or DNP program as a way to support their work to develop a program of inquiry that advances the science of military nursing. If accepted, TSNRP will commit to providing travel funding to attend four TSNRP events and one in-person mentor visit, with the expectation that the post-doc awardee will actively participate in scholarly work, including dissemination efforts, continued research/EBP activities, applying for grant funding, and active mentoring.

2. Applicants must meet the following criteria to apply:

* Graduated from a PhD or DNP program within the past 2 years OR on recommendation from the Corps Chief or Nursing Research Consultant/Specialty Leader
* In a full-time research or evidence-based practice position at a Military Treatment Facility
* Eligible for TSNRP funding
* Support from local leadership (ex. Chief Nurse, Chief of Center for Nursing Science and Clinical Inquiry/Research Cell, Research Lab Director, etc.) to participate in program at proposed level of effort
* Identified mentor who is a subject matter expert in the area of focus
* Identified mentor within the Military Health System that has experience/knowledge of local policies & procedures (note: at least one of the two mentors must be a nurse)

3. Recommended activities for the post-doc program include the following, but should be related to the proposed post-doctoral experience and included in the proposed timeline.

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| **Event** | **Timeframe** |
| Attend a two-day TSNRP onsite visit in conjunction with a TSNRP Executive Board of Directors Meeting | January or May |
| Present at TSNRP Research and Evidence-Based Practice Dissemination Course | April |
| Attend TSNRP Writing Workshop | September |
| Collaborate on Research or Evidence-Based Practice Projects with a Military Research Command, National Professional Organization or National Institute (i.e. National Institutes of Health, Institute for Surgical Research, Naval Medical Research Command, etc.) | For duration of post-doctoral fellowship |
| Travel for to visit with subject matter mentor [mentee visiting mentor or mentor visiting mentee] | as proposed by applicant |

note: all travel costs will be covered by TSNRP

4. If selected for the post-doc program, participants are expected to complete the following within 18 months of beginning the program:

* Present findings from a personally completed research or EBP project either locally or at a national conference
* Submit an abstract to the TSNRP Dissemination Course
* Submit a manuscript for publication
* Write a post for the TSNRP Facebook page on a relevant topic
* Design a follow-on study from dissertation/DNP project using local IRB/IACUC documents
* Submit an application for grant funding (either TSNRP or another funding agency)
* Complete written quarterly updates that summarize progress with program goals, challenges encountered, lessons learned, personal reflection and way ahead with updated timeline (about 2-3 pages in length). Updates will be submitted to the mentors, local leadership, Service Consultant/Specialty Leader, and TSNRP.

5. To apply, the following documents must be submitted directly to the TSNRP Executive Director:

1. Signed cover letter from applicant that includes:
   * Area of focus
   * Personal statement   
     *[why should be considered for the program—including clinical and military experience, training, previous work in this field, past collaborators, etc.]*
   * Goals for the post-doc program
2. Proposed timeline, incorporating all proposed activities. The start date must be no sooner than two months after the submission date.
3. Current Curriculum Vitae
4. Signed letter of support from local leadership to include the level of effort needed to complete the program (at least 10% effort)
5. Signed letter of support from subject matter mentor, to include how mentorship relationship will be maintained over the course of the program
6. Signed letter of support from onsite mentor, to include the coordination between both mentors and mentee, and how the mentorship relationship will be maintained over the course of the program

6. Applications will be considered based on the relevance of the focus area to military nursing, whether the applicant has demonstrated a consistent contribution to excellence in military nursing, and available funds. Applicants will be notified if accepted in the program within 30 days of receipt and the start date will be confirmed at that time. Please contact the undersigned at [heather.king@usuhs.edu](mailto:heather.king@usuhs.edu) for any questions about this program.

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Executive Director

TriService Nursing Research Program